

| | | | |
|---|-------------|-----------|--|
| TRANSMITTAL SLIP | | DATE | |
| TO: <i>Oh Files</i> | | | |
| STAT ROOM NO. | <i>2013</i> | | |
| REMARKS: <i>Doc was forwarded to us with Rewritten Package, We Are Returning for you files</i> | | | |
| FROM: <i>DDA Reg</i> | | | |
| ROOM NO. | BUILDING | EXTENSION | |
| <i>7D18</i> | <i>HQ 5</i> | | |

FORM NO.

REPLACES FORM 36-8

(47)

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ORD Space Requirements

FROM:

John M. Ray
Director of Logistics

EXTENSION

NO.

OL 10195-88

DATE

16 Jun 88

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

DDA/REG
LOGGED1. EXA/DDA
7D18 Hqs

17 JUN 1988

6/20

CS

2. ADDA

20 JUN 1988

JA

3. D/ORD
606 Ames Bldg.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

*rewritten*UNCLASSIFIED when detached
from CONFIDENTIAL attachment.FORM
1-79

610

USE PREVIOUS
EDITIONS

CONFIDENTIAL

16 June 1988

MEMORANDUM FOR: Director of Research and Development D/S&T
VIA: Acting Deputy Director for Administration
FROM: John M. Ray
Director of Logistics
SUBJECT: ORD Space Requirements
REFERENCE: Memo for D/L from D/ORD, dtd 9 May 88, Same subject

25X1 1. This is to confirm that we are actively searching for commercial space per your request of 9 May 1988. As you are probably aware, we rarely are able to rent the exact amount of space required by a customer. We have, therefore, advised our Real Estate and Construction Division to find a location which will provide between 45,000 and 50,000 net usable square feet of space. This is 3,000 to 8,000 square feet more than your recently scrubbed requirement [redacted] It should provide reasonable accommodations for your expanded staff, which has a large number of GS-15 and SIS employees, as well as satisfy most of your special use space needs pending your move [redacted] [redacted] in the 1991 to 1992 time frame.

25X1 2. We will keep you posted on our progress, and provide pertinent fiscal data to you as soon as possible.

John M. Ray

25X1 [redacted] [redacted]
CONFIDENTIAL